

## **Reporting Discipline Issues to College**

If a student received an Out of School Suspension while in high school it is their responsibility to report these incidents to the college or university they plan to attend if this question appears on the admissions application. In order to do this, a student must complete an Authorization for Release of Records form from the WCPSS Student Due Process office.

This form can be found at:

<http://www.wcpss.net/forms/release-disciplinary-record.pdf>