

NEW STUDENT ENROLLMENT INFORMATION

Welcome to Leesville Road High School, Home of the Pride! Below are the procedures used for new student enrollment in the Wake County Public School System (WCPSS)

1. **If there are issues regarding guardianship or legal custody of the child, please contact Growth Management (919)-850-1921 before trying to enroll at Leesville Road High. If you come to the school without the proper guardianship paperwork, you will not be allowed to enroll.**
2. If you and your student(s) are living with a relative/friend or if the student is living with ANYONE other than parents/guardian, you MUST contact Growth Management at (919)-850-1921 in order to be assigned to any Wake County Public School.
3. Call the WCPSS Growth Management Office at (919) 850-1921 or go to www.wcpss.net to confirm your residence status in Leesville Road High School's district.
4. If the above issues do not apply to you or have been addressed, you may call the Leesville Road High School Student Services Office at (919) 870-4260 to schedule an appointment to enroll your student. You must have an appointment to enroll your student.
5. A parent or legal guardian MUST accompany the student for the enrollment process.
6. Bring the following documents when enrolling:
 - Proof of residence: in the form of a current electric, gas, or water bill that shows your service address or a current signed lease agreement, or a house contract. **Telephone and Cable bills and driver's licenses DO NOT qualify as proof of residence.**
 - A certified copy of the student's birth certificate
 - Immunization Records
 - Student's last report card, transcript and withdrawal form from their previous school
 - If applicable, any other documents related to the student (IEP, 504, Testing etc.)

Please call (919) 870-4260 if you have any questions about this enrollment information.

We look forward to working with you at LRHS. Go Pride!