

Enrollment Procedures for 2010-2011

- If your child is currently in the Wake County Public School System and has been **assigned** to come to Leesville based on your address and district, you do not need to enroll your student.
- If you are moving into the Leesville Road High district **from another Wake County school district that is not assigned to Leesville, from another part of the state or country or from a private or charter school**, then you must follow the procedures below.
- All registration appointments for new students to LRHS for the 2010-2011 school year will take place starting the second week of May, 2010 and through the rest of the school year and over the summer.

If you wish to register your student for the 2010-2011 school year, please do the following:

1. If there are issues regarding guardianship or legal custody of the child, please contact Growth Management (919)-850-1921 before trying to enroll at Leesville Road High. If you come to the school without the proper guardianship paperwork, you will not be allowed to enroll.
2. If you and your student(s) are living with a relative/friend or if the student is living with anyone other than parents/guardians, you must contact Growth Management at (919)-850-1921 in order to be enrolled.
3. Call the WCPSS Growth Management Office at (919) 850-1921 or go to www.wcpss.net to confirm your residence status in Leesville Road High School's district.
4. If the above issues do not apply to you or have been addressed, you may call the Leesville Road High School Student Services Office at (919) 870-4260 to schedule an appointment to enroll your student. **You must have an appointment to enroll your student.**
5. A parent or legal guardian must accompany the student for the enrollment process.
6. Bring the following documents when enrolling:
 - Proof of residence: in the form of a current electric, gas, or water bill that shows your service address or a current signed lease agreement, or a house contract. Telephone and Cable bills and driver's licenses do not qualify as proof of residence.
 - A certified copy of the student's birth certificate
 - Immunization Records
 - Student's last report card and or transcript from their previous school
 - If applicable, any other documents related to the student (IEP, 504, Testing etc.)

Please call (919) 870-4260 if you have any questions about this enrollment information.

We look forward to working with you at LRHS.