

Works Cited Formatting/Rules

1. Arrange entries in alphabetical order according to the author's or editor's last name. Write the name in reverse order-last name first. For works with two or more authors, reverse only the first author's name.
2. If no author or editor is given, alphabetize the entry by the title, disregarding the words *a*, *an*, or *the* at the beginning of the title.
3. When more than one work by an author is listed, use three hyphens followed by a period rather than repeat the author's last name. (Alphabetize by the title. See rule #2.)
4. Title information follows any author information and lists the title of the article, essay, or other part of the book first if needed, then the title of the book.
5. Book and magazine titles should be in italics or underlined.
6. Article title should be enclosed in quotation marks.
7. Publication information follows the author and title and, as needed, lists the editor's name, edition number, volume number, and series name. Always list the place of publication, publisher's name, and publication date. If appropriate, list page numbers.
8. Separate the author, title, and publication information with a period and one space.
9. Use a colon followed by one space to separate the volume number and year of a periodical from the page numbers.
10. If an entry runs more than one line, tab for every line after the first.
11. Double-space between lines of an entry and between entries.
12. Continue the pagination of your paper on your Works Cited page. For example, if your paper ends on page ten, begin your Works Cited list on page eleven.

Work Cited

"Style and Documentation-3.4 Works Cited Formatting." *Style and Documentation*

Sourcebook for Writers. New York: The McGraw-Hill Companies, Inc., 2001. 29.

MLA Citation Guidelines for Sources from the World Wide Web*

Sources on the World Wide Web that students and scholars use in their research include scholarly projects, reference databases, the texts of books, articles in periodicals, and professional and personal sites. Entries in a works-cited list for such sources contain as many items from the list below as are relevant and available. Following this list are sample entries for some common kinds of Web sources.

1. Name of the author, editor, compiler, or translator of the source (if available and relevant), reversed for alphabetizing and followed by an abbreviation, such as *ed.*, if appropriate
2. Title of a poem, short story, article, or similar short work within a scholarly project, database, or periodical (in quotation marks); or title of a posting to a discussion list or forum (taken from the subject line and put in quotation marks), followed by the description *Online posting*
3. Title of a book
4. Name of the editor, compiler, or translator of the text (if relevant and if not cited earlier), preceded by the appropriate abbreviation, such as *Ed.*
5. Publication information for any print version of the source
6. Title of the scholarly project, database, periodical, or professional or personal site; or, for a professional or personal site with no title, a description such as *Home page*
7. Name of the editor of the scholarly project or database (if available)
8. Version number of the source (if not part of the title) or, for a journal, the volume number, issue number, or other identifying number
9. Date of electronic publication, of the latest update, or of posting
10. For a work from a subscription service, the name of the service and--if a library is the subscriber--the name and city (and state abbreviation, if necessary) of the library
11. For a posting to a discussion list or forum, the name of the list or forum
12. The number range or total number of pages, paragraphs, or other sections, if they are numbered
13. Name of any institution or organization sponsoring or associated with the Web site
14. Date when the researcher accessed the source
15. Electronic address, or URL, of the source (in angle brackets); or, for a subscription service, the URL of the service's main page (if known) or the keyword assigned by the service

*MLA Documentation; Frequently Asked Questions, 1 August 2002 <www.mla.org>.